<DATE>

<INSERT CONTACT NAME>,

The Preventive Cardiovascular Nurses Association (PCNA) will hold their 29th Annual Cardiovascular Nursing Symposium on April 13-15, 2023 in New Orleans, LA at the Sheraton New Orleans Hotel. Having visited the organization’s website and researched their mission, I am submitting this letter to you in the hope that you will support my plan to attend.

PCNA’s Cardiovascular Nursing Symposium provides cutting-edge information, best practices and national guidelines in cardiovascular risk reduction and disease management. I will be joined at the conference by fellow nurses, nurse practitioners, clinical nurse specialists, physicians, diabetes educators, and other cardiovascular health care professionals.

The conference will begin with the Pharmacology Preconference on Thursday morning, April 13. This meeting is of particular value to advanced practice nurses. The General Sessions begin on Thursday afternoon and will conclude on Saturday at noon. Attendees of the conference will earn 14.75 CE (including 5.4 pharmacology credit hours).

The PCNA conference has a reputation for great value. Breakfast is provided each morning and there are opportunities to attend industry-sponsored lunch and dinner events, minimizing on-site attendee expenditures.

By attending PCNA’s Cardiovascular Nursing Symposium, I will be able to network with other professionals and return with updated and current information in our cardiovascular nursing field. I hope that you support my plans to attend this important conference.

Best regards,

<INSERT NAME HERE>